

## General Data Protection Regulation Notice

This note is to outline the basis for data processing for this research project and to outline your rights with respect to processing of those data. These rights are as set out in the [General Data Protection Regulation](#) (GDPR), which superseded the Data Protection Act from May 2018.

This research project will hold 3 types of data about you:

- Your name and signature. Collected if you consent to take part in this research. Forms are retained as a record of your consent to participate.
- Your online survey responses, which includes special category data (your age, gender, ethnicity, geographic location and occupation). This data is pseudonymised
- Your contact email, collected optionally, for the purpose of sending you the UKTC survey annually for the duration of this research study. This data is collected and stored securely on a secure server and will be deleted at the end of the study period unless you consent to being contacted regarding further research.

The legal basis for processing these data is public interest (Article 6 (1)(e) and Article 9(2)(j) under the General Data Protection Regulation). This means that personal data can be processed where necessary for the performance of a task carried out in the public interest. In this case it is to carry out research to evaluate the impact of the UKTC and to inform policy.

The General Data Protection Regulation is designed to protect and support the following personal data rights for everyone in the UK:

- **The right to be informed**
  - about who is processing your data, this is set out at the bottom of this note
- **The right of access**
  - to understand what is being collected and how it is being used, a Subject Access Request
- **The right to correct data**
  - the right to correct incorrect records
- **The right to be forgotten**
  - the right to request that data is removed/deleted
- **The right to restrict processing**
  - the right to request that data be held but not processed unless necessary
- **The right to data portability**
  - the right to a copy of your data in a useable format
- **The right to object**
  - you may object to your data being processed although this does not apply to the processing of data for research purposes, as in this instance

The organisation in control of personal data collected for this research is the Anna Freud National Centre for Children and Families which hosts the UK Trauma Council. University College London is collecting and processing the data for this research on their behalf.

Data will not be stored or transferred outside of the EU and we will take appropriate measures to ensure data remains secure at all times.

We will keep the pseudonymised survey information, where individuals won't be readily identifiable, for a 4-year period while the research project is active. After this we will change it to make individuals in the data set completely unidentifiable. This anonymous information may then be used for research for another 20 years. After this, the information and data will be securely destroyed. We will delete identifiable survey responses at the end of the project.

To make a data rights request please contact the Anna Freud Centre Data Protection Officer

[DPO@AnnaFreud.org](mailto:DPO@AnnaFreud.org) or call 0207 794 2313

If you want to make a complaint about our data handling you can contact the Information Commissioner's Office, <https://ico.org.uk/your-data-matters/>

<https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/> <https://ico.org.uk/for-the-public/is-my-information-being-handled-correctly/>

If you have any concerns or questions about our research, the data processing, and/or your involvement in the project please contact:

Julian Edbrooke-Childs  
julian.childs@ucl.ac.uk  
EBPU  
Kantor Centre of Excellence  
4-8 Rodney Street  
London N1 9JH

To make a data rights request please contact the Anna Freud Centre Data Protection Officer

[DPO@AnnaFreud.org](mailto:DPO@AnnaFreud.org) or call 0207 794 2313